

TRAVEL APPROVAL FORM

Department: County Auditor

Event Name: 66th Annual V.G. Young Auditors Institute

Location: College Station, TX

Event Dates: 04.16.24 - 04.19.24

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Steven Watson Jennifer Lyon
Barbara Abdalla Mark Graham

Court Decision:
This section to be completed by County Judge's Office



January 22, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

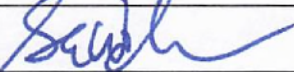
Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:





66th Annual V.G. Young Auditors Institute

📅 April 16, 2024 - April 19, 2024

🕒 10:00 AM - 12:00 PM

📍 Hilton College Station & Conference Center
801 University Dr.
East College Station, TX

📞 Contact Sam Burke or Michelle Mund at (800) 456-5974.

Contact Us

Registration

OVERVIEW

HOTEL

SCHEDULED
ACTIVITIES

AGENDA

CONTINUING
EDUCATION

We are pleased to announce the 66th County Auditors Institute that is offered by the V.G. Young Institute of County Government, Texas A&M AgriLife Extension Service, held at the Hilton College Station & Conference Center. The faculty and staff of the Institute are working with the officers and Education Committee of the Texas Association of County Auditors to plan a relevant and effective educational program. We invite you to expand your knowledge with accurate, timely information from well-respected speakers.

Early registration ends **March 15**, so be sure to take advantage!

Educational Sponsor

V.G. Young Institute of County Government, a part of the Texas A&M AgriLife Extension Service.

Continuing Education

The approval of 21 hours of continuing education credit is pending.

Conference Registration Information

Conference registration will open Dec. 12 at 9 a.m.

For more information, contact Sam Burke or Michelle Mund at (800) 456-5974

Registration Fees

(Includes tickets to all events including spouse programs)

Type	Early Registration	After March 15
Institute	\$350	\$375
Non-County Government/Corporate	\$450	\$475
New Auditor Training	\$250	\$275
Both Institute and New Auditors Training (discounted rate)	\$450	\$475

*Ethics Course = \$100 (This is in addition to the full registration)

Scheduled Activities




TBD

Vendor and Sponsor Information

For information on being a vendor or sponsor, please contact Wood County Auditor Terri Sellars at (903) 763-2921.

Resources

Social Media

[m/TexasCounties](#)
 (<https://www.instagram.com/texascounties/>)
  (<https://twitter.com/TexasCounties>)
  (<http://www.linkedin.c>)

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Coming soon!

Resources

Social Media

om/TexasCounties)

(https://www.instagram.com/texascounties/)

(https://twitter.com/TexasCounties)

(http://www.linkedin.co



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Hotel Accommodations

Hilton College Station Hotel & Conference Center

You must register for the conference before reserving your sleeping room. If you need to cancel your room or to be added to the waiting list, please contact Natalie Hejl with V.G. Young at (713) 409-4719 or by email at Natalie.hejl@ag.tamu.edu. Reservation cancellations must be made no later than seven days prior to arrival.

Host Hotel

Hilton College Station Hotel & Conference Center
801 University Dr. East
College Station, TX

Room rate: \$149 (single/double) per night, plus tax

Cut-off date:

Cut-off date for accepting reservations into this room block is March 15, 2024.

Resources